

GSE ALGEBRA 1 RECOVERY FORM



Recovery Policy Guidelines

- 1) The student is eligible to take a recovery test if his/her overall grade is 74% or below.
- 2) **The student must ask to take the recovery test and submit this Recovery Form within five days of receiving the original test grade and the grade being posted on HAC.**
- 3) If the student is missing any work, he/she must make up the missing assignments before taking the recovery test, **including the test review.**
- 4) The student must make all corrections to the original test on a separate paper, showing all work, and explaining (in words) the correct method of solving the problem, including multiple choice problems.
- 5) This form, test review, and test corrections must be submitted **prior to** taking the recovery test.
- 6) The student must attend the prescribed help sessions, **agreed upon by the teacher and student**, prior to taking the recovery test.
- 7) The original test grade will be replaced with the recovery test grade. However, the new grade cannot exceed 74%. For example, if student earns 70% on the original test and 90% on the recovery, although the recovery grade is 90%, the replacement test grade will be 74%.
- 8) The recovery test must be taken by the deadline determined by the teacher as noted below.
- 9) No quiz or project recovery is allowed.

Help Session Date: _____

Recovery Test Date: _____

COMPLETE ALL SECTIONS BELOW

Last Name: _____

First: _____

Date: _____

Period: _____

Test Topic: _____

Grade on Test: _____

Requested Recovery Date: _____

For Teacher Use Only	
<input type="checkbox"/>	TR
<input type="checkbox"/>	TC
<input type="checkbox"/>	HS
<input type="checkbox"/>	MW
New Grade: _____	

I understand I must comply with the following requirements in order to be eligible for recovery:

- Complete and attach all makeup assignments to this form, including the test review
- Attach the original test and corrections with explanations to this form
- Attend help sessions with my teacher at these times: _____
- Have my parents read and sign this form acknowledging the need for me to do recovery
- Return this form completed and signed with five days of receiving the original test grade

I, _____, will return all make up assignments, test corrections and the test review and attend prescribed help sessions in order to take a recovery test.

Parent Signature

Date

Student Signature